

**ADVERTISEMENT NO. 05/2023**

The details regarding name of the post, post code, number of vacancies, educational qualifications (essential/desirable), experience required (essential/desirable), pay scale, age limit etc. as per the Recruitment Rules provided by the user department are tabulated below :-

S.No.	<b>LOWER DIVISION CLERK, JUNIOR ASSISTANT, STENOGRAPHER GRADE-II, JUNIOR STENOGRAPHER (HINDI/ENGLISH), LOWER DIVISION CLERK-CUM-TYPIST, JR. STENOGRAPHER, STENOGRAPHER &amp; ASSTT. GRADE - I</b> <b>(Post Code 802/23)</b>											
<b>1.</b>	Name of Department : <b>SERVICES DEPARTMENT</b>											
	Name of Post : <b>GRADE IV / JUNIOR ASSISTANT</b>											
	R.No.	F.14(6)/1/2014/Rectt./S-III/CD No. 081278612/20								Dated : 04/01/2021		
	Number of Vacancies											
	<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				<b>Ex-SM (incl.)</b>	<b>SP (incl.)</b>
							<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
	788	500	194	40	150	1672	24	47	17	16	200	75
	<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD, SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 2036 dated 12/09/2022.</b>											
	Educational Qualification						Essential	1. 12 <sup>th</sup> pass from a recognized Board / Institution. 2. A typing speed of 35 w.p.m in English or 30 w.p.m in Hindi on Computer.				
							Desirable	NIL				
Experience						Essential	NIL					
						Desirable	NIL					
Pay Scale						₹ Rs. 19900 – 63200/- (Pay Level-2), Group: 'C' (Central Civil Service, Ministerial, Non-Gazetted)						
Age Limit						Between 18-27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.						
<b>2.</b>	Name of Department : <b>SERVICES DEPARTMENT</b>											
	Name of Post : <b>STENOGRAPHER</b>											
	R.No.	F.3(2)/2021/S-III/2740								Dated : 29/11/2021		
	Number of Vacancies											
	<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				<b>Ex-SM (incl.)</b>	<b>SP (incl.)</b>
							<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
	57	34	23	20	09	143	08	05	04	02	25	04
	<b>This post is identified suitable for PwBD category (a) B, LV (b) HH (c) OA, OL, BL, OAL, CP, LC, Dw, AAV (d) ASD (M), SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 1891 dated 30/08/2022.</b>											

Educational Qualification	Essential	1. 12 <sup>th</sup> pass or equivalent under 10+2 system from a recognized Board / University. 2. Speed of 80 words per minute (w.p.m.) in shorthand and 40 words per minute (w.p.m.) in typewriting in English <b>OR</b> 80 words per minute (w.p.m.) in shorthand and 35 words per minute (w.p.m.) in typewriting in Hindi
	Desirable	NIL
Experience	Essential	NIL
	Desirable	NIL
Pay Scale	₹ Rs. 25500 – 81100/- (Pay Level-4) Group: 'C' (Non-Gazetted, Non-Ministerial)	
Age Limit	18-27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.	

<b>3.</b>											
Name of Department : <b>DELHI URBAN SHELTER IMPROVEMENT BOARD</b>											
Name of Post : <b>LOWER DIVISION CLERK-CUM-TYPIST (ENGLISH / HINDI)</b>											
R.No. No. GA/1140/(4)/Admn/2019/D-712						Dated : 11/11/2020					
Number of Vacancies											
UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
						Category (a)	Category (b)	Category (c)	Category (d) & (e)		
107	69	35	19	26	256	02	03	05	00	26	13
<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD(M), SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 442 dated 08/06/2023.</b>											
Educational Qualification	Essential	1. 12 <sup>th</sup> class or equivalent qualification from a recognized Board or University. 2. A typing speed of 35 w.p.m in English or 30 w.p.m in Hindi on Computer ( 35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word).									
	Desirable	NIL									
Experience	Essential	NIL									
	Desirable	NIL									
Pay Scale	₹ 19900 – 63200/- (Pay Level-2), Group: 'C' (Ministerial)										
Age Limit	Between 18 and 27 years. (Relaxable for Government Employees & Employees of DUSIB upto 40 years in accordance with the instructions or orders issued by Central Government.)										

		<p>Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.</p> <p><b>Contractual employee of same department:-</b> Relaxation in upper age as a one-time measure up to the actual time spent as contractual employee of the same department, subject to a maximum of 5 years provided they have worked for at least 180 working days in that particular year in accordance with OM No. F.19(11)/2015/S-IV/1751-1756 dated 11/06/2019 issued by Services Department, Govt. of NCT of Delhi <b>(Annexure-I)</b>.</p>
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<b>4.</b>	Name of Department : <b>DELHI URBAN SHELTER IMPROVEMENT BOARD</b>											
	Name of Post : <b>JR. STENOGRAPHER</b>											
	R.No. GA/1140/3/Admn/Recut./2020/D-518					Dated : 22/07/2021						
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	10	05	03	01	01	20	00	00	00	00	00	00
	<b>This post is identified as not suitable for PwBD category (a) B, LV (b) HH (c) OA, OL, BL, OAL, CP, LC, Dw, AAV (d) ASD, SLD, MI (e) MD involving (a) to (d) as per User Department letter no. D-941 dated 05/12/2023.</b>											
	Educational Qualification					Essential	<p>1. Senior Secondary certificates or equivalent required for direct recruits from a recognized Board / University.</p> <p>2. Proficiency in shorthand and typing having at least a speed of 80 w.p.m. in shorthand and 40 w.p.m. in typing.</p>					
						Desirable	Preference to be given to such persons who have acquired diploma in office management & secretarial practice from any recognized institution.					
Experience					Essential	NIL						
					Desirable	NIL						
Pay Scale					₹ 25500 – 81100 (Pay Level – 4) Group: 'C'							
Age Limit					<p>18 - 30 years.</p> <p>Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.</p> <p><b>Contractual employee of same department:-</b> Relaxation in upper age as a one-time measure up to the actual time spent as contractual employee of the same department, subject to a maximum of 5 years provided they have worked for at least 180 working days in that particular year in accordance with OM No. F.19(11)/2015/S-IV/1751-1756 dated 11/06/2019 issued by Services Department, Govt. of NCT of Delhi <b>(Annexure-I)</b>.</p>							

5.	Name of Department : <b>STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING</b>											
	Name of Post : <b>JUNIOR ASSISTANT</b>											
	R.No. F.No.5(19)/DSSSB/SCERT/Admn/2018/Vo.III/16514						Dated : 28/03/2022					
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	14	11	07	03	05	40	01	01	00	00	04	00
	This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD(M, MoD), ID, SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 5562 dated 22/07/2022.											
	Educational Qualification						Essential	1. 12 <sup>th</sup> Class from recognized Board or University; and 2. A typing speed of 35 w.p.m in English or 30 w.p.m in Hindi on Computer ( 35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word).				
							Desirable					
Experience						Essential	NIL					
						Desirable	NIL					
Pay Scale						₹ Rs. 19900 – 63200/- (Pay Level-2) Group: 'C'						
Age Limit						Between 18 - 27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.  <b>Contractual employee of same department:-</b> Relaxation in upper age as a one-time measure up to the actual time spent as contractual employee of the same department, subject to a maximum of 5 years provided they have worked for at least 180 working days in that particular year in accordance with OM No. F.19(11)/2015/S-IV/1751-1756 dated 11/06/2019 issued by Services Department, Govt. of NCT of Delhi <b>(Annexure-I)</b> .						
6.	Name of Department : <b>STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING</b>											
	Name of Post : <b>STENOGRAPHER</b>											
	R.No. F.No.5(19)/DSSSB/SCERT/Admn/2018/Vo.III/16514						Dated : 28/03/2022					
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	06	04	02	01	01	14	00	00	00	01	01	00
	This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV (d) SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 16912 dated 31/03/2022.											

Educational Qualification	Essential	1. 12 <sup>th</sup> Pass under 10+2 system from recognized Board / University 2. Speed of 80 w.p.m. in Short hand & 40 w.p.m. in typing in English on Computer  <b>OR</b> Speed of 80 w.p.m. in Short hand & 35 w.p.m. in typing in Hindi on Computer
	Desirable	Basic Knowledge of Computer Science
Experience	Essential	NIL
	Desirable	NIL
Pay Scale	₹ Rs. 25,500 – 81,100/- (Pay Level-4) Group: 'C'	
Age Limit	Between 18 - 27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.	

7.	Name of Department : <b>DELHI TOURISM AND TRANSPORTATION DEVELOPMENT CORPORATION LTD.</b>											
	Name of Post : <b>JUNIOR ASSISTANT</b>											
	R.No. PER/762/11/97/DTTDC/P.File/347						Dated : 23/05/2023					
	Number of Vacancies											
							PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
	UR	OBC	SC	ST	EWS	TOTAL	Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	14	08	04	02	02	30	02**	01	00	00	03	00
	** 01 Vacancy in VH category is Backlog Vacancy											
	This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, OL, BA, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD(M), SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 1878 dated 15/09/2023.											
	Educational Qualification	Essential	1. 12 <sup>th</sup> pass from recognized Board; and 2. Proficiency in Type Writing minimum speed of 35 words per minute in English OR 30 words per minute in Hindi.  <b>NOTE: - Skill test shall only be conducted on Computers. Time Allowed 10 Minutes.</b>									
Desirable		NIL										
Experience	Essential	NIL										
	Desirable	NIL										
Pay Scale	₹ Rs. 19900 – 63200/- (Pay Level-2) Group: 'C'											
Age Limit	18 to 27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.											

8.	Name of Department : <b>DELHI TOURISM AND TRANSPORTATION DEVELOPMENT CORPORATION LTD.</b>											
	Name of Post : <b>JUNIOR STENOGRAPHER (ENGLISH)</b>											
	R.No.	F.No.PER/762/11/97/DTTDC/P.File/347							Dated : 23/05/2023			
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	02	00	00	00	00	02	00	00	00	00	00	00
	<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, OL, BL, OAL, CP, LC, Dw, AAV (d) ASD, SLD, MI (e) MD involving (a) to (d) above as per User Department letter no. 1875 dated 15/09/2023.</b>											
	Educational Qualification						Essential	12 <sup>th</sup> pass from a recognized Board or University				
							Desirable	NIL				
Experience						Essential	NIL					
						Desirable	NIL					
Pay Scale						₹ Rs. 25,500 – 81,100/- (Pay Level - 4) Group: 'C'						
Age Limit						18 to 27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.						

  

9.	Name of Department : <b>DELHI POLLUTION CONTROL COMMITTEE</b>											
	Name of Post : <b>JUNIOR ASSISTANT</b>											
	R.No.	F.No.DPCC/(3)(2)(56)/Admn-21/4309							Dated : 07/07/2021			
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	16	04	03	02	03	28	00	00	00	00	04	00
	<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD, SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 5120 dated 03/12/2021.</b>											
	Educational Qualification						Essential	1. 12 <sup>th</sup> pass or equivalent qualification from a recognized Board or University. <b>AND</b> 2. Typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer ( 35 w.p.m. and 30 w.p.m correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word ).				
							Desirable	Nil				
Experience						Essential	Nil					
						Desirable	Nil					
Pay Scale						₹ Rs. 19900 – 63200/- (Pay Level-2) Group: 'C'						
Age Limit						Between 18-27 years.						

	Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.											
<b>10.</b>	Name of Department : <b>DELHI POLLUTION CONTROL COMMITTEE</b>											
	Name of Post : <b>STENOGRAPHER GRADE - II</b>											
	R.No.	F.No.DPCC/(3)(2)(34)/Admn-18/5193								Dated : 10/12/2021		
	Number of Vacancies											
	<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				<b>Ex-SM (incl.)</b>	<b>SP (incl.)</b>
							<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
	04	00	01	00	00	05	00	00	00	00	00	00
	This post is identified suitable for PwBD category (a) B, LV (b) HH (c) OA, OL, BL, OAL, CP, LC, Dw, AAV (d) ASD(M), SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 7045 dated 06/01/2023.											
	Educational Qualification						Essential	1. 12 <sup>th</sup> pass or equivalent under 10+2 system from a recognized Board or University. 2. Speed of 80 words per minute (w.p.m.) in shorthand and 40 words per minute (w.p.m.) in typewriting in English <b>OR</b> Speed of 80 words per minute (w.p.m.) in shorthand and 35 words per minute (w.p.m.) in typewriting in Hindi.				
							Desirable	Basic Knowledge of computer operation.				
Experience						Essential	Nil					
						Desirable	Nil					
Pay Scale						₹ 25500 – 81100 (Pay Level – 4) Group: 'C'						
Age Limit						Between 18 - 27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.						
<b>11.</b>	Name of Department : <b>DELHI AGRICULTURAL MARKETING BOARD</b>											
	Name of Post : <b>LOWER DIVISION CLERK</b>											
	R.No.	F.No.12011/66/12/DAMB/Estt/17464								Dated :- 26/10/2021		
	Number of Vacancies											
	<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				<b>Ex-SM (incl.)</b>	<b>SP (incl.)</b>
							<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
04	13	01	04	06	28	03**	00	00	01**	00	00	
<b>**Backlog Vacancy</b>												
This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, OL, BA, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD(M), SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 19828 dated 10/12/2021.												

	Educational Qualification		Essential	1. 12 <sup>th</sup> Class pass or equivalent qualification from a recognized Board or University. <b>AND</b> 2. A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depressions for each word).								
			Desirable	NIL								
	Experience		Essential	NIL								
			Desirable	NIL								
Pay Scale		₹ 19,900 – 63,200 Group: 'C'										
Age Limit		18 - 27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.										
<b>12.</b>	Name of Department : <b>MAULANA AZAD INSTITUTE OF DENTAL SCIENCES</b>											
	Name of Post : <b>JUNIOR ASSISTANT</b>											
	R.No.	F.22(8)/MAIDS/Estt./Rectt. DSSSB/2018/4630-31								Dated : 02/11/2021		
	Number of Vacancies											
	<b>UR</b>	<b>OBC</b>	<b>SC</b>	<b>ST</b>	<b>EWS</b>	<b>TOTAL</b>	<b>PwBD* (incl.)</b>				<b>Ex-SM (incl.)</b>	<b>SP (incl.)</b>
							<b>Category (a)</b>	<b>Category (b)</b>	<b>Category (c)</b>	<b>Category (d) &amp; (e)</b>		
	06	01	01	01	01	10	00	00	00	00	01	00
	<b>This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD, SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 1024 dated 30/05/2023.</b>											
	Educational Qualification		Essential	1. 12 <sup>th</sup> pass from a recognized Board / Institution. 2. A typing speed of 35 w.p.m in English or 30 w.p.m in Hindi on Computer.								
			Desirable	NIL								
Experience		Essential	NIL									
		Desirable	NIL									
Pay Scale		₹ Rs. 19900 – 63200/- (Pay Level-2) Group: 'C' (Central Civil Service, Ministerial, Non-Gazetted)										
Age Limit		Between 18-27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.  <b>Contractual employee of same department:-</b> Relaxation in upper age as a one-time measure up to the actual time spent as contractual employee of the same department, subject to a maximum of 5 years provided they have worked for at least 180 working days in that particular year in accordance with OM No. F.19(11)/2015/S-IV/1751-1756 dated 11/06/2019 issued by Services Department, Govt. of NCT of Delhi <b>(Annexure-I).</b>										



13.	Name of Department : <b>DELHI STATE INDUSTRIAL &amp; INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.</b>											
	Name of Post : <b>JUNIOR STENOGRAPHER (HINDI)</b>											
	R.No. DSIIDC/II-8/Estt./DSSSB/Vol-I/						Dated : 24.08.2020					
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	02	00	00	00	00	02	00	00	00	00	00	00
	<b>This post is identified suitable for PwBD category (a) B, LV (b) HH (c) OA, OL, BL, OAL, CP, LC, Dw, AAV (d) ASD(M), SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 1407 dated 28/03/2023.</b>											
	Educational Qualification						Essential	1. Senior Secondary (12 <sup>th</sup> pass) with Hindi as a subject from any recognized Board / Institute with proficiency in Hindi.  Skill Test Norms:  1. Dictation: 10 mts. @ 80 w.p.m. (Hindi) 2. Transcription: 65 mts (on computer) 3. Typewriting test in the Hindi language @ 30 w.p.m. (on computer)				
							Desirable	Bachelor's Degree from a recognized University / Institute.				
	Experience						Essential	Nil				
							Desirable	Nil				
	Pay Scale						₹ Rs. 25500 – 81100/- (Pay Level-4) Group: 'C'					
Age Limit						Between 18-27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.  <b>Contractual employee of same department:-</b> Relaxation in upper age as a one-time measure up to the actual time spent as contractual employee of the same department, subject to a maximum of 5 years provided they have worked for at least 180 working days in that particular year in accordance with OM No. F.19(11)/2015/S-IV/1751-1756 dated 11/06/2019 issued by Services Department, Govt. of NCT of Delhi <b>(Annexure-I)</b> .						

14.	Name of Department : <b>DELHI STATE CIVIL SUPPLIES CORPORATION</b>											
	Name of Post : <b>ASSTT. GRADE - I</b>											
	R.No.   No.Admn.1(18)/2014-DSCSC/532						Dated : 02.08.2023					
	Number of Vacancies											
	UR	OBC	SC	ST	EWS	TOTAL	PwBD* (incl.)				Ex-SM (incl.)	SP (incl.)
							Category (a)	Category (b)	Category (c)	Category (d) & (e)		
	44	28	15	07	10	104	02	01	01	01	10	05
	This post is identified suitable for PwBD category (a) B, LV (b) D, HH (c) OA, BA, OL, BL, OAL, CP, LC, Dw, AAV, MDy (d) ASD, SLD, MI (e) MD involving (a) to (d) as per User Department letter no. 532 dated 02/08/2023.											
	Educational Qualification						Essential	1. Sr. Secondary from recognized Board or its equivalent. <b>AND</b> 2. Should pass the typewriting in English with minimum speed of 35 words per minute or in Hindi with a minimum speed of 30 words per minute on Computer ( 35 words per minute and 30 words per minutes correspond to 10500 KDPH/9000 KDPH on an average of 5 key depression of each word.)				
							Desirable					
Experience						Essential	Nil					
						Desirable	Nil					
Pay Scale						₹ Rs. 19900 – 63200/- (Pay Level-2) Group: 'C'						
Age Limit						Between 18-27 years.  Age Relaxation will be given as per para - 8 (Tabulated - Category-wise) of this Advertisement.						

\*The details of categories for the vacancies reserved for Persons with Benchmark Disabilities (PwBD) are as follows :-

**Category (a) : - Blindness (B) and Low Vision (LV)**

**Category (b) : - Deaf (D) and Hard of Hearing (HH)**

**Category (c) : - Locomotor disability including Cerebral Palsy (CP), Leprosy Cured (LC), Dwarfism (Dw), Acid Attack Victims (AAV) and Muscular Dystrophy (MDy)**

**Category (d) : - Autism, Intellectual Disability (ID), Specific Learning Disability (SLD) and Mental Illness (MI).**

**Category (e) : - Multiple Disabilities (MD) from amongst persons under clauses (a) to (d) including deaf-blindness.**

Abbreviations of Disabled Category : B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both leg & one arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy=Muscular Dystrophy, ASD= Autism Spectrum Disorder (M= Mild, MoD= Moderate), ID= Intellectual Disability, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities