

V. Mode of Selection :

Eligible candidates will be required to appear for Preliminary Examination (CBT Objective Type), Main (Descriptive) Examination, English Typing Test and Interview, as per the following Scheme of the Examination:

Stage – I (Qualifying Stage)	
Preliminary Examination (Computer Based Test)	The Preliminary Examination, having 120 Questions in total, would consist of the following three (3) parts:-
Total Marks – 120 Marks	(I) English Language & Comprehension (45 Questions = 45 Marks); {Questions will be designed to test candidate's understanding of the English language – Vocabulary; Synonyms; Antonyms; Comprehension Passage; Idioms & Phrases; One Word Substitution; Gender; Degrees; Preposition; Articles; Fill in the Blanks; Shuffling of Sentence Parts; Spot the Error; Active / Passive Voice; Conversion into Direct / Indirect Narration; etc.}
Total Time – 120 Minutes	(II) General Awareness / Knowledge and Current Affairs / Events (45 Questions = 45 Marks); and {30 Questions will be related to Salient Features of the Constitution of India; Indian Judiciary; Sports & Games; Art & Culture; Indian History, Polity & Geography; Everyday Science; National / International Organizations / Institutions / Awards; Famous Personalities; Important Days; Inventions & Discoveries; etc.; while 15 Questions will be related to Current Affairs / Events.}
	(III) General Intelligence, Reasoning Ability & Numerical/ Arithmetic Ability (30 Questions = 30 Marks). {30 Questions of both verbal and non-verbal types will be on Analogies; Similarities & Differences; Classification; Problem Solving/ Decision Making; Relationship Concepts; BODMAS; Percentage (including Profit & Loss, Discount, etc.); Simple & Compound Interest; Time, Speed & Distance/ Time & Work; Ratio & Proportion, etc.}
	There would be 25% negative marking (i.e., deduction of 0.25 Mark for each wrong answer).
	The following shall be qualifying criteria for the next stage of the Examination:
	General Category : 60 Marks (50% of 120 Marks) Reserved Category : 54 Marks (45% of 120 Marks)
	Same criteria of 54 Marks (45%) would be applicable for PwBD candidates of categories for which post has been reserved, as mentioned in this Notice above.

	Out of successful / qualified candidates of Stage – I, i.e., Preliminary Examination (CBT Objective Type), candidates to the extent of fifteen (15) times the number of vacancies advertised in each category (i.e., GEN/EWS/OBC-NCL/SC/ST/PwBD) shall be called for the next stage of the Examination, i.e., Stage – II / Main (Descriptive) Examination.
Stage – II	
Main (Descriptive) Examination	Main (Descriptive) Examination of English language would consist of two parts:- Part ‘A’: Essay (250 words = 40 Marks) & Letter (10 Marks); and Part ‘B’: Grammar (30 Marks) & Translation (25 words = 20 Marks).
Total Marks – 100 Marks	Minimum passing marks for General Category candidates will be 50% (i.e., 50 Marks out of 100 Marks) and for Reserved Category candidates (including PwBD) will be 45% (i.e., 45 Marks out of 100 Marks).
Total Time – 120 Minutes	Out of successful/ qualified candidates of Stage – II, i.e., Main (Descriptive) Examination, candidates to the extent of Six (06) times the number of vacancies advertised in each category (i.e., GEN/EWS/OBC-NCL/SC/ST/PwBD) shall be called for the next stage of the Examination, i.e., Stage – III : English Typing Test.

Stage – III (Qualifying Stage)	
English Typing Test	Typing Test of ten (10) minutes’ duration will be conducted on computers to assess candidates’ minimum speed of 35 words per minute in English Typing on Computer. The criterion of ‘characters with space’ for calculating the typing speed will be adopted. Total number of mistakes permissible would be 3% of the total words typed, which figure / number will be rounded off to ‘0.5’ in case of 0.01 to 0.49 and to ‘1.0’ in case of 0.51 to 0.99. All the successful / qualified candidates of Stage – III, i.e., English Typing Test will be called for the next stage of the Examination, i.e., Stage – IV / Interview.

Stage – IV	
Interview	The Maximum marks for interview would be 15 marks and there will be no minimum qualifying marks in the interview.
Total Marks – 15 Marks	

Notes:-

1. There shall be no ‘rounding off’ of marks at any stage of the Examination.
2. The final select / merit list will be prepared by adding the marks secured by candidate(s) in Stage – II, i.e., Main (Descriptive) Examination and Stage – IV, i.e., Interview only; while Stage – I, i.e., Preliminary Examination (CBT Objective

Type) and Stage – III, i.e., English Typing Test are qualifying in nature.

3. The cases of tie of marks will be resolved by applying the following methods one after another:-

(i) Total Marks in Stage – II, i.e., Main (Descriptive) Examination.

(ii) Total Marks in Stage-IV, i.e, Interview.

(iii) Date of Birth, i.e., the candidate older in age gets preference over younger in age.