- (i) who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy, Air Force of the Indian Union, and
  - (a) who either has been retired or relieved or discharged from such service whether at his own request or being relieved by the employer after earning his/her pension; or
  - (b) who has been relieved from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
  - (c) who has been released from such service as a result of reduction in establishment;
- (ii) who has been released from such service after completing the specific period of engagement, otherwise than at his own request, or by way of dismissal, or discharge on account of misconduct or inefficiency and has been given gratuity; and includes personnel of the Territorial Army, namely, pension holders for continuous embodied service or broken spells of qualifying service;
- (iii) personnel of the Army Postal Service who are part of Regular Army and retired from the Army Postal Service without reversion to their parent service with pension, or are released from the Army Postal Service on medical grounds attributable to or aggravated by military service or circumstances beyond their control and awarded medical or other disability pension;
- (iv) Personnel, who were on deputation in Army Postal Service for more than six months prior to the 14th April, 1987;
- (v) Gallantry award winners of the Armed Forces including personnel of Territorial Army;
- (vi) Ex-recruits boarded out or relieved on medical ground and granted medical disability pension.

## III. MINIMUM EDUCATIONAL QUALIFICATIONS / WORK EXPERIENCE (As on the closing date of application):

# Name of Post – Assistant Director Educational and other qualifications

(a) Bachelor's Degree from a recognised University or Institution; and six years' experience in handling administration, finance, human resource development or/ and vigilance and accounts matters.

Desirable: MBA degree from a recognised university or Institution.

OR

- (b) Degree of Law from a recognised University or institution with three years experience of handling legal matters or working experience as Law Officer in a reputed Government or Autonomous body or Research Institutions or Universities or Public Sector Undertakings or Law firms.
- **Note 1**: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing minimum annual cost to company of Rs.9.7 lakh for last two years.
- **Note 2**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.
- **Note 3**: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

# Name of Post – Assistant Director (Technical) Educational and other qualifications

(i) "Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance.

OR

PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest

Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences"

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences

Desirable qualification:- Doctorate Degree in any of the aforesaid subjects

And

(ii) five Years relevant experience.

Desirable: Graduate Aptitude Test Engineering or Council of Scientific and Industrial Research or Indian Council of Agricultural Research National Eligibility Test.

**Note 1**: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing minimum annual cost to company of Rs 9.7 lakh for last two years.

**Note2**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

**Note 3**: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

# Name of Post – Technical Officer Educational and other qualifications

"Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance.

OR

PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences"

OR

BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences.

Desirable: Graduate Aptitude Test Engineering or Council of Scientific and Industrial Research or Indian Council of Agricultural Research National Eligibility Test.

**Note 1**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

# Name of Post -Central Food Safety Officer

# **Educational and other qualifications**

(i)Degree in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Agricultural Science or

Veterinary Sciences or Bio-Chemistry or Microbiology or Masters Degree in Chemistry or degree in medicine from a recognized University, or

(ii) any other equivalent or recognized qualification notified by the Central Government.

Desirable: Graduate Aptitude Test Engineering or Council of Scientific and Industrial Research or Indian Council of Agricultural Research National Eligibility Test.

## Name of Post - Administrative Officer

## **Educational and other qualifications**

Bachelor's Degree from a recognised University or Institution; and three years' experience in handling administration, finance, human resource development or/ and vigilance and accounts matters.

Desirable: Master degree or MBA (Personnel or Human Resource Management or Finance) or CA or CS or ICWA from a recognized university or Institution.

**Note 1**: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowances, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing minimum annual cost to company of Rs.8.0 Lakh for last two years.

**Note 2**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

**Note 3**: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

#### Name of Post – Assistant

#### **Educational and other qualifications**

Bachelor's Degree from a recognised University or Institution.

**Note 1**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

# Name of Post – Junior Assistant Grade-I

# **Educational and other qualifications**

12th Standard or equivalent examination from a recognized Board or University

**Note 1**: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.

# Name of Post - Hindi Translator

#### Educational and other qualifications

Masters degree from a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree from a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's Degree from a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level;

And

Recognized Diploma or Certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.

**Note 1**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

Note 2: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the

case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

## Name of Post - Personal Assistant

## **Educational and other qualifications**

Bachelor's Degree from a recognised University or Institution with proficiency in shorthand (80 WPM) and typing (40 WPM - English) and/ or (35 WPM Hindi) (ii) Should be computer literate and proficient in using MS Office and internet etc.

Desirable: Diploma or certificate in office management and secretarial procedure or equivalent from a recognised or reputed institution.

**Note 1**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.

# Name of Post – Assistant Manager (IT)

# **Educational and other qualifications**

- (i)B. Tech or M. Tech in Computer Science or any other relevant Engineering Discipline or MCA or Bachelor's Degree in Relevant field.
- (ii) 5 Years of total experience
- (iii) minimum 3 years' experience in relevant field.
- **Note 1**: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing minimum annual cost to company of Rs8.0 Lakh for last two years.
- **Note 2**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.
- **Note 3**: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

#### Name of Post – Name of Post – IT Assistant

# **Educational and other qualifications**

Bachelor's Degree with atleast one year PG Diploma/Degree in Computer Application or Information Technology or equivalent degree in relevant field.

OR

Bachelor's Degree in Computer Application or equivalent degree in relevant field.

### Name of Post – Deputy Manager

# **Educational and other qualifications**

- (i) Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute
- OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute
- OR Master's degree in Library Sciences or Library and Information Science of a recognized University or Institute (ii) Six years' experience in relevant area
- **Note 1**: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing minimum annual cost to company of Rs 9.7 Lakh for last two years.
- **Note 2**: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.
- **Note 3**: The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.

# Name of Post - Assistant Manager

## **Educational and other qualifications**

A.(i)Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public

Relation or MBA with specialization in Marketing from a recognized university or Institute

OR

(ii)Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute

OR

- B.(i)Bachelor's degree in Library Sciences or Library and Information Science of a recognized University or Institute
- (ii)Two years professional experience in a Library under Central or State Govt. or Autonomous or Statutory Organisation or Public Sector Undertaking or University.
- **Note 1**: Out of the total experience sought, two years of experience should be in immediate lower pay level in central dearness allowance, or equivalent industrial dearness allowance scale (as applicable) and in case of candidates working in private sector he or she shall be drawing minimum annual cost to company of Rs.8.0 Lakh for last two years.
- **Note 2**: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified.
- **Note 3:** The qualification(s) regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
- IV. The applicants working in Public Sector Banks/Insurance companies/ private sector should indicate their total Cost to Company (CTC) head wise with supporting document (Income Tax Return etc.) and should indicate their organization structure and their position in the organization hierarchy and should be drawing the comparable CTC of immediate lower grade for a minimum period of two years.
- V. The contractual employees of FSSAI who are being given consolidated pay aligned with government pay structure are allowed to apply for the similar post or one higher post subject to the other conditions of eligibility prescribed in the direct recruitment advertisement. In case of contractual employees from other Govt. bodies, the applicant will have to submit whenever required to do so a certificate from their present employer stating that their consolidated pay is aligned with the particular government scale in their department.
- VI. All persons on contract in the services of the Authority on the date of notification of the Recruitment Regulations shall be eligible for weightage in selection process. The weightage shall be given on two parameters viz. number of years of service rendered in the Authority (30% weightage) plus Performance Appraisal (70% weightage). The performance appraisal shall be done by a committee nominated by Appointing Authority. The weightage as above shall be added at the first level of selection as applicable to each post and the total combined weightage on account of both parameters (i.e. no. of years of relevant experience plus Performance Appraisal) should not exceed 10% of the total score for the entire selection process.
- VII. Once any contractual employee is selected and joins the services of Food Authority by availing age relaxation or weightage, he/she would not be entitled to claim any further age relaxation or weightage in any selection process in the future. In the event a contractual employee is not selected, she/he would be permitted to avail these benefits if they appear for the selection process again, subject to a maximum of total 3 attempts across all categories of posts applied for where age relaxation and weightage should be allowed.

#### **C. SCHEME OF SELECTION:**

I. Selection for the aforementioned posts will be done as per the stages given below. Marks scored in written test and Interview together will be counted for final selection. Further, the Authority reserves the right to introduce additional stage of examination which would be notified at suitable time, if considered necessary

Post Advertised	Pay Level of the Post	Stages of Selection
	advertised	