

# HIGH COURT OF JUDICATURE AT ALLAHABAD

Adv. No. .01/Law Clerk (Trainee)/2021

Name of Post: Law Clerk (Trainee)

Last Date: 28.08.2021

Till 5.00 P.M.

1. Name of Applicant .....

(in CAPITAL letters)

2. Date of birth .....

3. Sex (Male/Female) .....

4. Nationality.....

5. Full Name of Father/Husband .....

.....

6. Present Postal Address .....

.....

.....

6 A. Contact Number/Mobile Number .....

7. Permanent Address .....

.....

.....

8. Educational Qualifications:

| Name of Exam Passed | Name of Board/ University | Name of Institution/ College | Year of Passing | Total Marks | Marks Obtained | Percentage of Marks obtained |
|---------------------|---------------------------|------------------------------|-----------------|-------------|----------------|------------------------------|
|                     |                           |                              |                 |             |                |                              |
|                     |                           |                              |                 |             |                |                              |
|                     |                           |                              |                 |             |                |                              |

Paste Latest taken on or after 01.01.2021 Colored Passport size photograph duly self signed and attested by Gazetted Officer.

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**9. Do you have computer knowledge i.e. Data Entry, Word Processing and Computer Operations? (Yes / No)**

**(a) Whether you have undergone any certificate/diploma course in computer operation from a recognized Institute ? Please give particulars.**

.....  
 .....  
 .....

**10. Are you married ? If so, do you have more than one spouse living or married a person having a spouse living ? .....**

**11. Number and Date of Bank Draft/Banker Cheque and value:**

**Number** ..... **Amount** : **Rs.** .....

**Date:** .....

**Name of Bank:** \_\_\_\_\_

[ Applies only to those who have downloaded the application format from the website of High Court of Judicature at Allahabad.]

**12. I want to work as Law Clerk at :**

give your preferences as 1<sup>st</sup> & 2<sup>nd</sup>

A. Allahabad [ ]

B. Lucknow [ ]

(Signature of applicant)

**NOTE:**

1. Candidates should affix a latest coloured photograph taken on or after 1st January, 2021 in passport size with his/her own signature thereon and duly attested by some Gazetted Officer at the place provided in the application.
2. The envelope containing application should be marked "APPLICATION FOR THE POST OF LAW CLERK (TRAINEE)".
3. An envelope shall contain only one application form. An envelope containing more than one application form, shall be stand rejected.
4. Candidates must attach certified copies of the certificates in support of their age and educational qualifications, extra curricular activities and also in support of their having computer knowledge, with the application form.
5. Applications may be sent either by Speed Post, Registered Post A.D. Or through Courier.
6. Application will be rejected if photo is not pasted or Bank Draft is not attached or if certified copy of certificates are not attached with it or if it is not signed by the applicant or if it is not received by the last date/time.

7. Applications received after last date shall not be entertained and the Court will not be responsible for any postal delay. The defective applications, which are not complete in any respect, will be rejected out-right.
8. Selected candidate shall give an undertaking on the prescribed proforma that during the engagement as Law Clerk (Trainee), he/she shall not practice in any court of law nor engage himself/herself in any professional pursuit.
9. The candidates are required to furnish a check list along with application form mentioning therein details (as per format enclosed ) about the certificates and the testimonials enclosed with the form.
10. Informations regarding format of application and other informations are also available on the website of Allahabad High Court at [www.allahabadhighcourt.in](http://www.allahabadhighcourt.in)

**Sd/-  
(Ashish Garg)**

**REGISTRAR GENERAL**

### INDEX FOR CHECK LIST

Candidate should mark ( ) against relevant column to indicate the documents enclosed with the application form.

| <b>Sl. No.</b> | <b>Particulars</b>  | <b>Paper attached</b> |
|----------------|---|-----------------------|
| 1.             | <i>Bank Draft</i><br><i>Bank Draft No. &amp; Dated</i> _____<br><br>_____<br><br><i>Amount</i><br><i>Rs.</i> _____<br><i>Name of Bank</i> _____ |                       |
| 2.             | <i>Duly attested mark sheet of High School or Equivalent</i>  |                       |
| 3.             | <i>Duly attested certificate of High School or Equivalent</i>   |                       |
| 4.             | <i>Duly attested mark sheet of Intermediate or Equivalent</i>   |                       |
| 5.             | <i>Duly attested certificate of Intermediate or Equivalent</i>  |                       |
| 6.             | <i>Duly attested mark sheet of Graduation or Equivalent</i><br><i>(B.A./B.Sc./ B.Com. etc.)</i>   |                       |
| 7.             | <i>Duly attested certificate of Graduation or Equivalent</i><br><i>(B.A./B.Sc./ B.Com. etc.)</i>  |                       |
| 8.             | <i>Duly attested mark sheet of LL.B.</i>  |                       |
| 9.             | <i>Duly attested certificate of LL.B.</i>   |                       |
| 10.            | <i>Duly attested mark sheet of Post Graduation or Equivalent</i>  |                       |
| 11.            | <i>Duly attested certificate of Post Graduation or Equivalent</i>   |                       |
| 12.            | <i>Duly attested computer Knowledge Certificate</i>   |                       |
| 13.            | <i>Details of Other certificates &amp; testimonials (if any)</i>  |                       |
| 14.            | <i>2 self addressed envelopes with postal stamp worth Rs. 40/- each.</i>  |                       |

*Number of Total documents enclosed:*

**(Signature of Applicant)**