

A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination/interview conducted by the Bank but on final selection, the offer of appointment will be given only after the necessary eligibility certificate issued to him by the Government of India is submitted to the bank.

### **3.2) AGE, EDUCATIONAL QUALIFICATIONS AND POST QUALIFICATION WORK EXPERIENCE REQUIRED**

<b>Post Code</b>	<b>Post</b>	<b>Age as on 01/07/2020</b>	<b>Educational Qualifications as on opening date of On-line Registration</b>	<b>Post Qualification Work Experience &amp; Other stipulations as on opening date of On-line Registration</b>
01	Manager - Risk	Min – 25 years Max – 35 years	<b>Essential:-</b> Bachelor/Masters in Math/ Statistics/ Economics/ or FRM/ PRM/ DTIRM/ MBA (Finance)*/ CA/ ICWA/ CFA/ PGPBF minimum of 60% in aggregate.  <b>Desirable:-</b> 1.Certificate Examination in Risk in Financial Service, IIBF  2.Certification Course in Risk Management, NIBM	Minimum 1 year of post-qualification experience in Banks/PSU/Corporate High Value Credit/ NBFC.
02	Manager - Credit	Min – 25 years Max – 35 years	<b>Essential:-</b> CA/ICWA/MBA or PGDM (with specialization in Finance) or equivalent post-graduation degree/diploma from any AICTE approved institute.* minimum of 60% in aggregate. <b>Desirable:-</b> Certificate in Commercial Credit, Moody's Analytics.	Minimum 1 year of post-qualification experience in Banks/PSU/Corporate High Value Credit/ NBFC.
03	Manager - Treasury	Min – 25 years Max – 35 years	<b>Essential:-</b> MBA-Finance or equivalent from a recognized university/institute/CA/ ICWA/CFA/CAIIB/Diploma in Treasury Management/ PGPBF minimum of 60% in aggregate. <b>Desirable:-</b> 1. Certificate Treasury Dealer Course, IIBF. 2. Certificate Course in Treasury Management, NIBM.	Minimum 1 year experience as an officer in banking in Treasury of a Bank. OR Minimum 1 year experience of working with primary dealer
04	Manager – Law	Min – 25 years Max – 35 years	Graduate with a degree in law or law graduate, minimum of 60% in aggregate, who has passed 05 years integrated course from the university recognized by the Govt. of India.	Minimum of 2 years:- As Law Officer in the Legal Department of Scheduled Commercial Bank/State or Central Govt./PSU

05	Manager - Architect	Min – 25 years Max – 35 years	<p>i) Bachelor Degree in Architecture from a University recognized by Govt. of India/ Approved by Govt. Regulatory Bodies, with a minimum of 60% marks in aggregate.</p> <p>ii) Must have valid registration of Council of Architecture.</p> <p>iii) Must have knowledge of Auto CAD &amp; should be conversant with Govt guidelines pertaining to procurement of works, goods &amp; services.</p>	Minimum 1 year experience in planning, designing and supervising execution of multi-storied Commercial/Institutional/ Residential projects along with interiors, in Government/Semi Government Departments or Institutions/ Public Sector Undertakings.
06	Manager - Civil	Min – 25 years Max – 35 years	B.E./ B.Tech Degree in Civil Engineering from a University recognized by Govt. of India/ Approved by Govt. Regulatory Bodies, with a minimum of 60% marks in aggregate	Minimum 1 year in Construction/ Maintenance of multistoried Commercial/ Residential buildings in Government/ Semi Government Departments or Institutions / Public Sector Undertakings/ Listed corporate or its subsidiaries/ group companies.
07	Manager - HR	Min – 25 years Max – 35 years	02 years full time (not through Distance Mode of Education) Post Graduate Degree/Diploma in Personnel Management/ Industrial Relations/HR/ HRD/ HRM/ Labour Law with a minimum of 60% marks in aggregate*	Minimum 2 years experience as officer, in the field of HR in Scheduled Commercial Banks/PSUs/ Central or State Govt. Departments/ listed Corporate Entity (with manpower of over 2000 employees)
08	Manager – Economic	Min – 25 years Max – 35 years	Post Graduate Degree in Economics with a minimum of 60% marks in aggregate OR equivalent CGPA from the University recognized by Govt. of India or its regulatory bodies	Minimum 2 years experience as officer, in Scheduled Commercial Banks/PSUs/ Central or State Govt. Departments/ listed Corporate Entity
09	Senior Manager - Risk	Min – 25 years Max – 37 years	<p><b>Essential:-</b> Bachelor/Masters in Math/ Statistics/ Economics/ or FRM/ PRM/ DTIRM/ MBA (Finance)*/ CA/ ICWA/ CFA/ PGPBF minimum of 60% in aggregate.</p> <p><b>Desirable:-</b> 1. Certificate Examination in Risk in Financial Service, IIBF 2. Certification Course in Risk Management, NIBM</p>	Minimum 3 years of post-qualification experience in Banks/PSU/Corporate High Value Credit/ NBFC.

10	Senior Manager - Credit	Min – 25 years Max – 37 years	<b>Essential:-</b> CA/ICWA/MBA or PGDM (with specialization in Finance) or equivalent post-graduation degree/diploma from any AICTE approved institute.* minimum of 60% in aggregate. <b>Desirable:-</b> Certificate in Commercial Credit, Moody's Analytics.	Minimum 3 years of post-qualification experience in Banks/PSU/Corporate High Value Credit/NBFC.
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*In all cases where MBA or PGDM or equivalent post graduation degree/diploma is mentioned as criteria for educational qualification, following guidelines will be applicable:*

- a. The course is required to be of 2 years duration.*
- b. The course should be Full time. Course completed through correspondence/part-time/distance mode will not be considered.*
- c. In case of dual specialisations, one of the two fields of specialisation should be in the field prescribed for the post.*
- d. In case of major/ minor specialisations, major specialisation should be in the field prescribed for the post.*
- e. Candidates having PG Degree (MMS or MBA)/PG Diploma with more than two specialisations or General MBA are not eligible to apply.*
- f. The institute should be recognized/approved by Govt.;Govt.bodies/AICTE*

**NOTE:**

- (A) Experience wherever required is post qualification, in the relevant field. Full time & as a permanent employee (Experience below 06 months in any organization will not be reckoned).
- (B) The level of educational qualifications prescribed for the posts is minimum. Candidates must possess above qualifications/ work experience **as on opening date of registration i.e. 08.09.2020** and must produce Marks Sheet & Provisional Certificate/ Degree Certificate issued from the University if called for **interview**. The result of the qualification prescribed must have been declared on or before **08.09.2020**. The exact date of declaration of result should be explicitly mentioned in the Degree certificate or any other certificate issued by the university. Otherwise, the date appearing on the marksheets / Provisional Certificate/Degree Certificate shall be reckoned for deciding eligibility. No correspondence shall be entertained in this matter.
- (C) Candidates must specifically indicate the class/division and percentage of marks obtained (calculated to the **nearest two decimals**) in the relevant column of the application. Where percentage of marks is not awarded by the University but only CGPA/OGPA is awarded, the same should be converted into percentage in terms of conversion norms of university in this regard, besides indicating the CGPA/OGPA in the application. Candidates will have to produce the certificate/document issued by university evidencing conversion formula of university, when called for interview.
- (D) Calculation of Percentage : The percentage marks shall be arrived at by dividing the marks obtained by the candidate in all the subjects in all semester(s)/year(s) by aggregate maximum marks in all the subjects irrespective of honours / optional / additional optional subject, if any. This will be applicable for those Universities also where Class / Grade is decided on basis of Honours marks only.
- (E) The fraction of percentage so arrived will be ignored i.e. 59.99% will be treated as less than 60% and 54.99% will be treated as less than 55%.